Maddy, Kaelan and April,

Looking forward to our discussion today at 12 noon.

To help guide our discussion I propose that we each participate/share by answering the following draft survey demographic questions.

About your institution:

1. Size of institution, select one, 1) primarily undergraduate, 2) comprehensive, 3) Medical, graduate, doctoral?
2. Number of students at your institution as full-time equivalents?
3. Institution's terminal chemistry degree, select one, 1) BSc, 2) MSc, 3) PhD?
4. Number of librarians at your institution?
5. Number of liaison subject areas or departments you cover at your institution?
6. How would you describe your library's organizational structure, select one, disciplinary/liaison vs. functional team(s) or other.

About yourself:

7. What is your job title?
8. Years of service/experience as an academic librarian?
9. Years of service/experience as an academic librarian supporting chemistry (STEM, science...)?
10. What is your terminal degree besides your MLIS/MLS/library degree?
11. What is your science/chemistry background? Select one, 1) no background, 2) general science background with a course or two in chemistry, 3) undergrad or grad degree with chemistry course work?
12. Level of comfort providing chemistry related support and instruction at your institution, select one:

Not comfortable or uncomfortable
Somewhat comfortable, I use a variety of resources and strategies
Comfortable, I believe I do well.

13. If comfortable, why do you feel this way?
14. If somewhat or uncomfortable, what strategies might be useful to narrow this gap between your disciplinary knowledge and providing effective chemistry-related instruction and support?

If we have time,

What interests or talents do you bring to this team?

- creating an ethics review application
- Building a digital survey instrument, performing analysis and presenting findings, including English/French content
- Posting and following up on survey invitations
- Recruit focus group participants
- Overseeing/facilitating focus group discussion(s) gaining good qualitative data
- Digitizing focus group data
- Performing qualitative analysis of focus group and survey data
- Analyzing data for emergent themes
- Draft manuscript, revisions and submission process